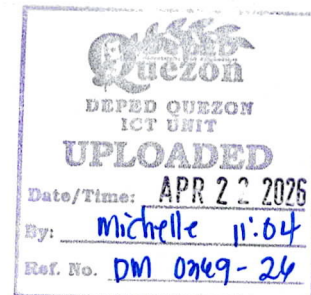




Republic of the Philippines  
**Department of Education**  
Region IV-A CALABARZON  
SCHOOLS DIVISION OF QUEZON PROVINCE



21 April 2026

**DIVISION MEMORANDUM**  
No. 0269, s. 2026

**AMENDMENT TO THE PROCESS FLOW FOR THE GENDER AND  
DEVELOPMENT (GAD) ACTIVITY PROPOSAL/REQUEST**  
(Division Memorandum No. 587, s. 2022)

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Division GFPS  
District GFPS  
School GFPS  
All Concerned

1. In reference to **Division Memorandum (DM) No. 587, s. 2022**, titled "Documentary Requirements for GAD Activity Request", which is anchored on *DepEd Order No. 32, s. 2017 or the Gender-Responsive Basic Education Policy*, this Office, through the Division Gender and Development Focal Point System (DGFPS), hereby informs all concerned of the amendments to the process flow governing the evaluation of the *GAD Activity Proposals* requiring approval from the Schools Division Office effective FY 2026.
2. Please see attached enclosure for the amendment.
3. Immediate dissemination of and compliance with this Memorandum is enjoined.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

SGORRA/04/20/2026

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
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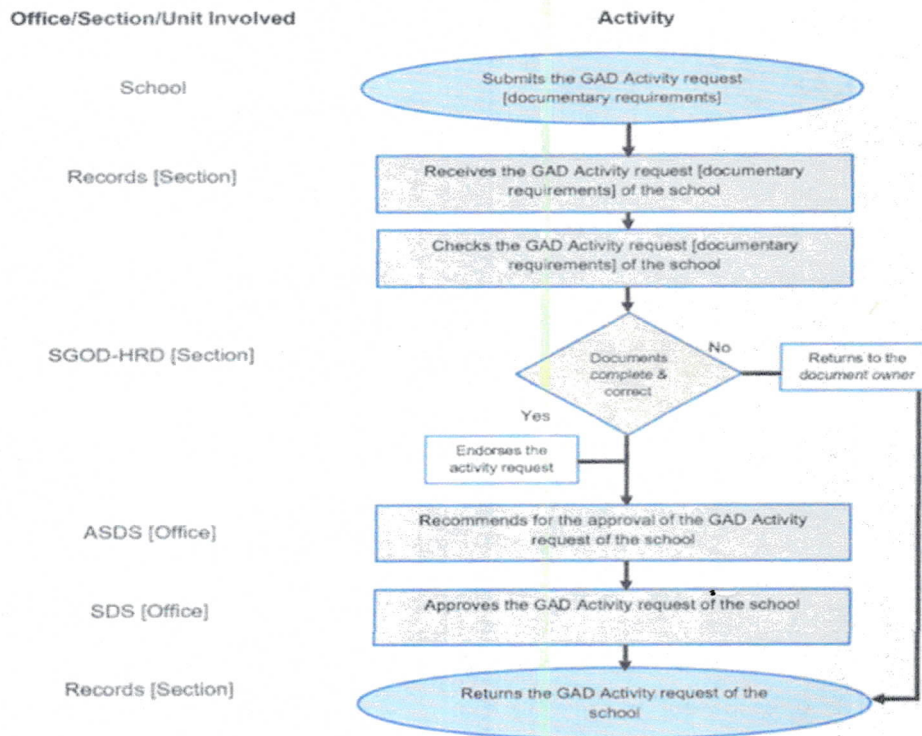
Republic of the Philippines  
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SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to DM No. 0269

## EXISTING PROCESS FLOW

Enclosure No. 2 to DM No. 387, s. 2022

### PROCESS FLOWCHART IN THE SUBMISSION AND APPROVAL OF THE GAD ACTIVITY REQUEST



SGORRA/04/20/2026

DEPEDQUEZON-TM-SDS-04-009-003

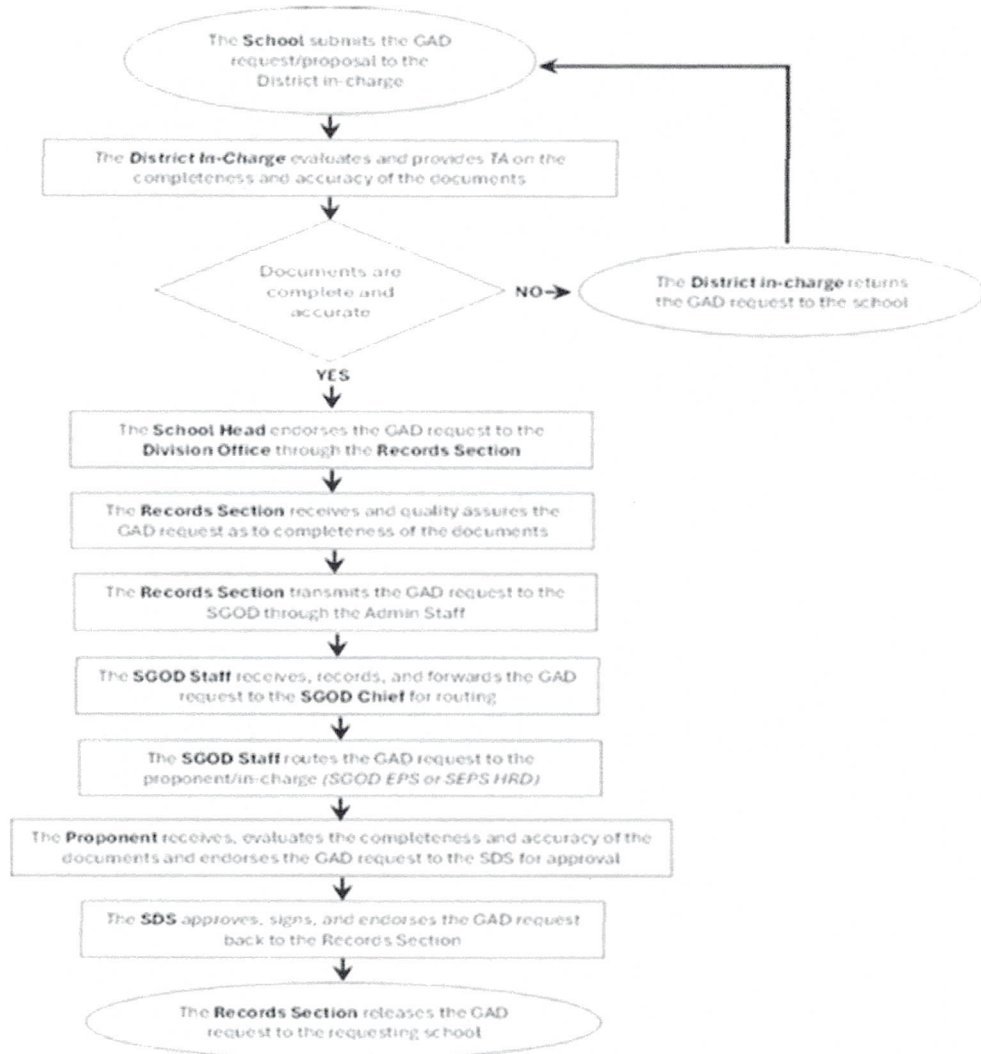


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## AMENDED PROCESS FLOW



SGORRA/04/20/2026

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